DETROIT METROPOLITAN WAYNE COUNTY AIRPORT
ID BADGE REPLACEMENT FORM

☐ Lost or ☐ Stolen

Company Name: _____ Social Security #: _____

Full Name: _____ Date of Birth: _____
Last First Middle Month/Day/Year

Department: _____ Job Title: _____

Home Address: _____
Number Street City State Zip

Cell Phone: _____ Work: _____ Email: _____

Employee Signature: _____ **Date:** _____

As the Authorized Signer, I confirm the individual above is an employee of our company and has reported to us that their Airport ID Badge has been lost or stolen. We request the employee's badge be replaced. It is understood that should the badge be recovered, it will be returned to the Airport Credentials Office.

The above information is correct and administrative records regarding the employment and/or reference checks required for compliance inspection by the TSA or the Airport Authority are maintained as a matter of record.

Authorized Signer: _____ _____
Print Name **Signature**

_____ _____
Badge # **Date**

Replacement Badge Costs:
1st replacement $100 ($80 deposit, $20 processing fee)
2nd replacement $200 ($180 deposit, $20 processing fee)
3rd replacement issuance requires approval from the Security Chief
Contractor replacement badge $320 ($300 deposit, $20 processing fee)
Returned checks are subject to a NSF fee: 1st=$25 & 2nd=$50.

AIRPORT USE ONLY

_____ Replacement

Dep: $_____ Fee: $_____

Payment Type: _____

Receipt #: _____

Today's Date: _____

Initial: _____ Auth: _____

Primary: _____ Secondary: _____

☐ Ramp ☐ Escort ☐ LEO ☐ CBP

Lost Badge #: _____

Appl Date: _____

PIN #: _____

Card #: _____

CC: _____

Alias: _____

Ops : Y/N Ops Date: _____

CBP Date: _____

Ctrl #: _____

Billing : _____

_____

Notes: _____

_____

_____

Airport Security
Detroit Metropolitan Wayne County Airport – Building 610 – 31399 East Service Drive – Detroit, MI 48242
Phone: (734) 942-3606 Fax: (734) 942-3814 Email: Security@wcaa.us