

Wayne County Airport Authority Board Meeting

Detroit Metro Airport Marriott Hotel
30559 Flynn Dr.
Romulus, MI 48174
(734) 729-7555

Wednesday, 5/17/2017
2:00 - 4:00 PM ET

DRAFT AGENDA

I. ROLL CALL

II. CONSENT AGENDA - ITEMS FOR VOTE AS A GROUP

A. Approval of Minutes from April 19, 2017 Board Meeting

4-19-2017 WCAA Board Meeting Minutes (Draft)

B. Royal Truck & Trailer Sales & Service, Inc.; Safety Vision LLC; and Sellers Buick GMC (Two Refrigerated Delivery Vehicles for Dock Master Services at North Terminal)

Resolution to approve a special exception to the competitive solicitation process and contracts with Royal Truck & Trailer Sales & Service, Inc.; Safety Vision LLC; and Sellers Buick GMC, to provide two (2) refrigerated delivery vehicles to be utilized by the Dock Master Services at the North Terminal at Detroit Metropolitan Airport. Seller Buick GMC will provide two (2) 2017 Kenworth Chassis; Royal Truck & Trailer Sales & Service will provide two (2) Kidron refrigerated units; and Safety Vision LLC will provide and install the rear vision cameras. The total combined cost for this contract shall not exceed \$291,655.57.

*Resolution - Refrigerated Delivery Vehicles
Refrigerated Delivery Vehicles Contract Award Recommendation*

C. 2017 Thunder Over Michigan Air Show and Airport Authority Employee Picnic

Resolution to delegate authority to the Chief Executive Officer to approve and execute contracts for goods and services related to the 2017 Thunder Over Michigan Air Show and the Airport Authority Employee Picnic which shall not exceed \$105,000.00; and to approve payments on the contracts through the Wayne County Airport Authority Voucher Policy.

*Resolution - Delegation of Authority Air Show and Picnic
Thunder Over Michigan Air Show and Employee Picnic Memorandum*

D. Technical Service Professionals, LLC (WCAA Certified SBE) (On-call Hazardous and Non-Hazardous Material Remediation and Removal Services)

Resolution to approve a contract with Technical Service Professionals, LLC, to provide on-call hazardous and non-hazardous material identification, remediation and removal services for the Wayne County Airport Authority. The term of the contract shall commence on June 1, 2017 and terminate on May 31, 2022. The cost of the contract shall not exceed \$500,000.00. The contract was competitively solicited and Technical Service Professionals, LLC was deemed the lowest responsive and responsible bidder.

*Resolution - Technical Service Professionals, LLC
Technical Service Professionals, LLC Contract Award Recommendation*

E. Branch Tree Service, Inc. (WCAA Certified SBE) (Tree Removal and Related Services at Willow Run Airport)

Resolution to approve a contract with Branch Tree Service, Inc., to provide tree removal and related services at Willow Run Airport and surrounding properties. The term of the contract shall commence on May 17, 2017 and terminate on May 16, 2020. The cost of the contract shall not exceed \$150,000.00. The contract was competitively solicited and Branch Tree Service, Inc. was deemed the lowest responsive and responsible bidder.

*Resolution - Branch Tree Service (Willow)
Branch Tree Service, Inc. (Willow) Contract Award Recommendation*

F. Branch Tree Service, Inc. (WCAA Certified SBE) (Tree Removal and Related Services at DTW)

Resolution to approve a contract with Branch Tree Service, Inc., to provide tree removal and related services at Detroit Metropolitan Airport and surrounding properties. The term of the contract shall commence on August 1, 2017 and terminate on July 31, 2020. The cost of the contract shall not exceed \$300,000.00. The contract was competitively solicited and Branch Tree Service, Inc. was deemed the lowest responsive and responsible bidder.

*Resolution - Branch Tree Service (DTW)
Branch Tree Service, Inc. (DTW) Contract Award Recommendation*

G. Anglin Civil, LLC (WCAA Certified SBE) (Willow Run Storm Water Diversion Project)

Resolution to approve a contract with Anglin Civil, LLC, to provide construction services for modifications to the storm sewer system at Willow Run Airport to satisfy the requirements of the Storm Water Separation Agreement between Revitalizing Auto Communities Environmental Response Trust (RACER) and the Wayne County Airport Authority. The term of the contract shall commence on 5/17/17 and terminate upon final payment for all required services. The cost of the contract shall not exceed \$378,365.00. The contract was competitively solicited and Anglin Civil, LLC was deemed the lowest responsive and responsible bidder.

Resolution - Anglin Civil, LLC

Anglin Civil, LLC Contract Award Recommendation

H. AT&T (Telecommunication Line Relocation)

Resolution to delegate authority to the Chief Executive Officer to approve and execute a contract with AT&T for the relocation of the telecommunication line along Rogell Drive which shall not exceed \$175,000.00; and to approve payments on the contracts through the Wayne County Airport Authority Voucher Policy.

Resolution - AT&T

AT&T Memorandum

I. Dan's Excavating, Inc. (Reconstruction of Rogell and Burton Drive at DTW)

Resolution to approve a contract with Dan's Excavating, Inc., to provide construction services for the reconstruction and realignment of Rogell Drive and Burton Drive as well as signage and wayfinding at Detroit Metropolitan Airport. The term of the contract shall commence on May 17, 2017 and terminate upon final payment for all required services. The cost of the contract shall not exceed \$12,572,861.58. The contract was competitively solicited and Dan's Excavating, Inc. was deemed the lowest responsive and responsible bidder.

Resolution - Dan's Excavating

Dan's Excavating, Inc. Contract Award Recommendation

III. REPORT FROM CHIEF FINANCIAL OFFICER (CFO)

Board Management Report March 2017

IV. NEW BUSINESS - ACTION ITEMS

A. Kimley-Horn of Michigan, Inc. (Engineering and Related Professional Services for Reconstruction of Runway 3L/21R & Associated Taxiways at DTW)

Resolution to approve a contract with Kimley-Horn of Michigan, Inc., to provide planning, environmental analysis, design, and other professional engineering and related services, including construction administration support for the reconstruction of Runway 3L/21R and associated taxiways at Detroit Metropolitan Airport. The term of the contract shall commence on 5/17/17 and terminate upon final payment for all required services. The cost of the contract shall not exceed \$29,487,213.00. The contract was competitively solicited.

Resolution - Kimley-Horn of Michigan, Inc.

Kimley-Horn of Michigan, Inc. Contract Award Recommendation

V. INFORMATION ITEMS

A. 2017 Construction Projects Update

B. Berry Administration Building Update

C. Report from Chief Executive Officer (CEO), Joseph R. Nardone

1. CEO Monthly Report - pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

CEO Monthly Report, April 2017

VI. CHAIRPERSON'S COMMENTS

VII. PUBLIC COMMENT

VIII. NEXT MEETING OF THE WAYNE COUNTY AIRPORT AUTHORITY BOARD IS SCHEDULED FOR WEDNESDAY, JUNE 21, 2017 AT 2:00 P.M. AT THE SHERATON HOTEL, 8000 MERRIMAN ROAD, ROMULUS, MI

IX. ADJOURN