



DETROIT METRO • WILLOW RUN
WAYNE COUNTY AIRPORT AUTHORITY

MEMO

TO: All WCAA Tenant Concessions

FROM:  Gary A. Rotter, AIA
Senior Airport Architect
Facilities & Development
L.C. Smith Building – Mezzanine
Detroit, MI 48242
(734) 247-3688

DATE: February 4, 2013 (Revised: May 8, 2015)

SUBJECT: WCAA Tenant Utility Metering Requirements – McNamara Terminal

Concession Tenant Utility Metering: All utilities to the concession premises (gas, water and electric) must be properly metered and invoiced to the tenant. The Airport's base building utilities are managed by an Energy Management System to ensure reliable capacities. The Concessionaire shall connect and maintain all utility meters to the Terminal Building's Energy Management System as specified in the TDCM Section 4000 (Design Criteria and Technical Requirements). Utility meter installation shall include all necessary communication's "back-bone" wiring from the meters to the nearest SSR Room.

The Airport's Utility Management Vendor (currently Moylan Energy Management), is the Airport's authorized utility sub-metering installer. The concessionaires are required to contact Laura Mullins at Moylan Energy Management direct at (734) 844-6690 to facilitate utility meter installations. Unauthorized tampering with or connection to base building systems will result in immediate termination of utilities to the space. The Airport will correct the work at the tenant's expense.

Moylan Energy Management will work with the tenant's designers and provide meter specifications that are appropriate for the specific use.

c: Jon Hypnar Cathy Farrell John Philbrook
Marvin Woods Greg Hatcher Jim Taurence

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L. C. Smith Terminal • Mezzanine • Detroit, Michigan 48242 ph 734 942 3550 fax 734 942 3793 www.metroairport.com

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