

**MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
December 10, 2013**

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:35 p.m. at the Sheraton Metro Detroit Hotel, 8000 Merriman Road, Romulus, MI 48174:

Present:

Suzanne Hall, Chairperson
Alfred Glancy, Vice Chairperson
Kevin McNamara (arrived at 2:40 p.m.)
Samuel Nouhan
Mary Zuckerman

Excused: Secretary Mike Jackson and Reginald Turner

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Mary Zuckerman to approve the Consent Agenda; Supported by Alfred Glancy

Ayes: Glancy, Hall, Nouhan, Zuckerman

Nays: None

Abstained: None

Motion approved.

A. Approval of Minutes from November 12, 2013 Board Meeting

B. Resolution No. 13-130 approving Contract No. S13-146A (Amendment 1) with the Federal Aviation Administration (Amendment to Non-Federal Reimbursable Agreement for Runway 4R/22L Southern Portion and Associated Taxiways at Detroit Metropolitan Airport)

C. Resolution No. 13-131 approving Contract No. 1400036 with D.J. Conley Associates, Inc. (Maintenance and Repair of Boilers at North Powerhouse at Detroit Metropolitan Airport)

D. Resolution No. 13-132 approving Contract No. 1400049 with John Deere and Company – A Division of Deere and Company (Agricultural Tractors)

- E. Resolution No. 13-133 approving Contract No. S12-175A (Amendment 1) with Kone, Inc. (Maintenance Services for Elevators, Escalators and Moving Walkways)
- F. Resolution No. 13-134 approving Contract No. S12-074 (Amendment 1) with Safeware, Inc. (Safety and Protective Equipment for Firefighter Personnel)
- G. Resolution No. 13-135 approving Contract No. 1400055 with the Michigan Department of Transportation (Airport Project Grant for Capital Improvement and Equipment Purchase of LED Ramp Lights for Hangar 1 at Willow Run Airport)

III. Report from Chief Financial Officer (CFO), Terry Teifer

Board member Kevin McNamara arrived during CFO Report.

IV. New Business – Action Items

- A. Resolution No. 13-136 approving Contract No. 1400046 with Diverse Facility Solutions (Janitorial Services for Non-Terminal Buildings)

Motion by Samuel Nouhan; Supported by Alfred Glancy
Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman
Nays: None
Abstained: None
Motion approved.

- B. Resolution No. 13-137 approving the Proposed 2014 Board Meeting Schedule.

Motion by Alfred Glancy; Supported by Mary Zuckerman
Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman
Nays: None
Abstained: None
Motion approved.

V. Information Items

- A. **Federal Legislative Update, Emily Neuberger, Senior Vice President & General Counsel**
- B. **Audit Committee Report – December 5, 2013 Audit Committee Meeting, Mary Zuckerman**

C. Report from Chief Executive Officer (CEO), Thomas Naughton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J
2. Small Business Enterprise (SBE) Program Participation – Monthly Report
3. House Bill update regarding Aviation Fuel Taxes
4. Holiday decorations in the terminals look great thanks to Michelle Plawecki and Maintenance Departments and have received multiple compliments from passengers and staff.
5. Staff Recognition –
 - a. Controller's Office for Government Finance Officers Association Award
 - b. Tom McCarthy for Runway 4R/22L Project
 - c. Kelly Ferencz for Ground Run Up Enclosure Project
 - d. Michelle Plawecki for Autism Alliance of Michigan Initiative

VI. Chairperson's Comments

The Ethics Committee held an Ethics Committee Meeting prior to the Board meeting and took their first action associated with the new Ethics Ordinance. It was regarding a WCAA employee at the airport and his brother who works for a concessions consultant and it was determined there was no conflict but a firewall has been put into effect between the WCAA employee and the brother that is working with one of the vendors.

VII. Public Comment

Chairperson Suzanne Hall opened the floor for Public Comment at 3:34 p.m.

1. Susan Lavoisne, UNITE Here, Local 24
2. Rachel Reaves, UNITE Here, Local 24
3. Michelle Jolly, UNITE Here, Local 24
4. Chris Michalakis, Metro Detroit AFL-CIO
5. Bill Dreyer, GDI Omni

VIII. Closed Session

In accordance with MCL 15.268 Section 8(a) of the Michigan Open Meetings Act, to conduct a periodic personnel evaluation of the Chief Executive Officer, to be conducted in closed session at the request of the Chief Executive Officer.

Motion by Mary Zuckerman; Supported by Alfred Glancy

Ayes: Glancy, Hall, McNamara, Nouhan, Turner

Nays: None

Abstained: None

Motion approved.

Closed session was assembled at 3:45 p.m. and concluded at 4:46 p.m.

Board meeting was recalled to order at 4:48 p.m.

Roll call was taken.

Motion by Mary Zuckerman; Supported by Alfred Glancy

Ayes: Glancy, Hall, McNamara, Nouhan, Turner

Nays: None

Abstained: None

Motion approved.

IX. Next meeting of the Wayne County Airport Authority Board is scheduled for Thursday, January 23, 2014 at 2:00 p.m. Location to be determined.

X. Adjourn

Motion to adjourn by Samuel Nouhan; Supported by Kevin McNamara

Motion unanimously approved.

Meeting was adjourned at 4:50 p.m.

ATTENDANCE RECORD

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kristy Exner	LC Smith-mezz	WCAA	Authority Governance mgr	(734) 247- 2223
Brandi Hobbaway	LC Smith-mezz	WCAA	FOIA Coordinator	(734) 247- 7237
Andrea Valentini	LC Smith-mezz	WCAA	Legal Assistant	(734) 247- 7105
Emily Newberger	LC Smith-mezz	WCAA	General Counsel	734-942-3825
Angela Frances	Smith	wcaa		
Jon Howard	DTW	wcaa	COO	734 247 7061
Matt McEwan	WCAA	WCAA		
Brian Cassaline	WCAA	"	Dep. Dir. Public Affairs	(734) 247- 7274
Bob McAndrews	One S. Wacker Drive Ste. 900, Chicago, IL 60606	HMTB	Assoc. V.P.	(312) 930-9119

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MARCUS KEMPER	WCAA	WCAA	SNP F+D	734-247-7322
MA. DESSEAU	WCAA	WCAA	SVA PS	734-942-3609
Michael Conway	WCAA	WCAA	PUBLIC AFFAIRS	734-942-3558
Chris Jones	WCAA	WCAA	Solicitation Mgr.	734-247-7094
Steve Moulton	1431 Opus Place Ste 400 Downers Grove, IL	Burns & McDonnell Engineers	Director Aviation Services	630-724-3315
Michelle Plawekki	WCAA	WCAA	Comal. Rel.	734-942-1503
Mary Jasra	WCAA	WCAA	Controller	734-247-6775
WAYNE SIKUT	WCAA	WCAA	VP-PLANNING	734-247-7371
GREG HATCHER	WCAA	WCAA	CONCESSIONS	734-942-3003

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Sherita Calloway	WCAA		Deputy Procurement Director	247-7283
Rachel Reaved		Local 24	Rep	734-837-4066
Sean Ryan	WCAA		D/P	
Kevin Clark	WCAA		Asst. Gen. Counsel	734-247-7333
Joe Dwyer	300 RiverPlace Suite 2200 Detroit, 48207	Local 24	President	
Ali DIB	WCAA	Dir. Inf/Eng	Direct	942-3676
Gale LaRoche	WCAA	WCAA	VP HR	942-3728
Kelly Ferencz	WCAA	Inf/Eng	Unit Admin	247-7910
PETER GARGIULO	"	WCAA	Strategy Mgt	955-5705

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Sue Lavoisne		Hms Host	waitress	313 919 0459
Rachel Howard		Hms Host	cook	
Wendy Kory		HMS HOST	waiter	
Tom McCarthy	L.C. SMITH	WCAA	V.P. CAPITAL PROJECTS	734 247 4923
Glysette Trnidl		DNC	Manager	
Rhonda Kradmann	513 W. Service	CONCESSIONS MI	GM	734 955 8665
Brett BIERAK	Brett. BIERAK@BIRDAKLY.COM	Birdakly ^{#2}	BUS. Rep	248-705-3660
Stianne Walker	L.O. Smith	WCAA	Director	734 942 3571
Dina Pearson	local 24	unite here		313-920-0896
Ayana McKinney	Local 24	unite here		734 286-5502

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LeMcCabe		WCAA	Asputy Director	734-942-8123
MATT UROST		WCAA	Public Affairs Council	734-247-7052
Kelly Fitzgerald		WCAA	Dep Director Infra	247-7276
JOE NARDONE		WCAA	Part. ESTE SHERATON	542-5367
MIKE BUDZINSKI		WCAA	DEP. DIR FAC. MGMT	734 247 7036
Sharon Ozer		WCAA	Asst Gen Counsel	
Bill BREYER	24300 SOUTHFIELD RD, SOUTHFIELD, MI 48075	GDI OMNI	CORPORATE SALES	248-483-3170
L Prena	45470 Commerce Blvd Plymouth	Siemens	Act Exec	734 502-6457
Heidi G. Hughes	300 River Pl # Detroit, MI 48207	UNITE HERE # L24	DIRECTOR	313-259-8497
Timikw Barton	16185 Whitecomb Detroit, MI 48235	CONCESSION MI UNITE HERE	Concept	(313) 2-2322

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Shannon DeSelle	18691 Steel Detroit, 48225	HMS Host / Unite HERE	Union Rep	313 515-4836
Sandra Perisette	300 River Place	Unite Here Local 24	Vice-Pres	313-935-3579
Chris Michalakis	600 W. Lafayette Det, MI	Met Det AFL-CIO	President	313-961-0800
Don Murdoch	11037 Jackson Taylor	Unite Here	u.l.f.t.w	734-374-3965

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Charde Baggott	5461 East Hickory Hollow	Write here Concession Michigan Concept		734-560-4051
Donna Hawkins	5461	Write Here Local 24		
Barbara Albino	—	Write Here Local 24		
Janeel Ayers		Write Here Local 24		
Wanda Dukes		Write Here LOCAL 24		

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