

**MINUTES  
WAYNE COUNTY AIRPORT AUTHORITY  
BOARD MEETING  
January 23, 2014**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Sheraton Metro Detroit Hotel, 8000 Merriman Road, Romulus, MI 48174:

Present:

Suzanne Hall, Chairperson  
Alfred Glancy, Vice Chairperson  
Samuel Nouhan (arrived at 2:15 p.m.)  
Reginald Turner (arrived at 2:05 p.m.)  
Mary Zuckerman

Excused: Secretary Mike Jackson and Kevin McNamara

Also Present: See attached sign-in sheet.

**II. Report from Chief Financial Officer (CFO), Terry Teifer**

Samuel Nouhan and Reginald Turner arrived during this presentation.

**III. Consent Agenda – Items for vote as a group**

Motion by Mary Zuckerman to approve the Consent Agenda; Supported by Alfred Glancy

Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

A. Approval of Minutes from December 10, 2013 Board Meeting

B. Approval of Minutes from December 10, 2013 Closed Session

C. Resolution No. 14-01 approving Contract No. S10-175A (Amendment 2) with Grainger (Maintenance, Repair, Operating Equipment and Supplies)

D. Resolution No. 14-02 approving Contract No. 1400061 with Cannon Engineering & Equipment Co. (Ariel Lift Parts, Inspections and Repair Services)

- E. Resolution No. 14-03 approving Contract No. S11-305A (Amendment 3) with Mead & Hunt, Inc. (Airfield Engineering & Related Services)
- F. Resolution No. 14-04 approving Contract No. S12-340A (Amendment 1) with HSS, Inc. d/b/a HSS Security, Inc. (Amended Lease Agreement)
- G. Resolution No. 14-05 approving Contract No. 1400071 for the Settlement and Mutual Release Agreement between Synergy Group, Inc. and the Wayne County Airport Authority arising from the construction of a Public Safety Training Facility

**IV. New Business – Action Items**

- A. Resolution No. 14-06 approving Contract No. S11-138A (Amendment 1) with Doetsch Industrial Services, Inc. (Inspection and Maintenance of Sewer Systems including Force Main)

Motion by Mary Zuckerman; Supported by Alfred Glancy  
Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- B. Resolution No. 14-07 approving Contract No. S08-157A (Amendment 3) with Southwest Airlines, Co. (Amended Airline Use and Lease Agreement)

Motion by Samuel Nouhan; Supported by Reginald Turner  
Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- C. Resolution No. 14-08 approving Control No. 1300065 (Amendment 1) for the Proposed Revisions to the Wayne County Airport Authority Airport Ordinance

Motion by Mary Zuckerman; Supported by Reginald Turner  
Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

## **V. Information Items**

- A. DTW Economic Impact Study Update, Wayne Sieloff, Planning & Strategy Management
- B. Report from Chief Executive Officer (CEO), Thomas Naughton
  - 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J
  - 2. Small Business Enterprise (SBE) Program Participation – Monthly Report
- C. The Board meeting on Thursday, May 29, 2014 at 9:00 a.m. has been rescheduled for Wednesday, May 21, 2014 at 2:00 p.m. Location to be determined.

## **VI. Chairperson's Comments**

Suzanne Hall thanked CEO, Tom Naughton and General Counsel, Emily Neuberger as well as all Airport Authority staff for all their help while she served as Chairperson of the Board.

## **VII. Election of Wayne County Airport Authority Board Officers**

Mary Zuckerman nominated Alfred Glancy as Chairperson of the Wayne County Airport Authority Board. There were no other nominations.

Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

Mary Zuckerman nominated Mike Jackson as Vice Chairperson of the Wayne County Airport Authority Board. There were no other nominations.

Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

Suzanne Hall nominated Mary Zuckerman as Secretary of the Wayne County Airport Authority Board. There were no other nominations.

Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

#### **VIII. Public Comment**

Suzanne Hall opened the floor for Public Comment at 3:30 p.m.

1. Maria Demyan, UNITE Here, Local 24
2. Jessica Updike, UNITE Here, Local 24
3. Anthony Hayes, UNITE Here, Local 24
4. Ian Mikusko, Airport Group

#### **IX. Closed Session**

In accordance with MCL 15.268 Section 8(a) of the Michigan Open Meetings Act, to conduct a periodic personnel evaluation of the Chief Executive Officer in closed session at the request of the Chief Executive Officer.

Roll call was taken.

Motion by Mary Zuckerman; Supported by Alfred Glancy

Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

Closed session was assembled at 3:40 p.m. and concluded at 5:01 p.m.

Board meeting was recalled to order at 5:04 p.m.

Roll call was taken.

- X. Next meeting of the Wayne County Airport Authority Board is scheduled for Thursday, February 27, 2014 at 2:00 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport.**

**XI. Adjourn**

Motion to adjourn by Reginald Turner; Supported by Alfred Glancy  
Motion unanimously approved.  
Meeting was adjourned at 5:05 p.m.

## ATTENDANCE RECORD

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
MILLIE O'SULLIVAN	WCAA - SMITH	WCAA	Director Capital Proj. Mgmt.	734-247-7917
Jon Hyman	SMITH	WCAA	COO	
MATT McGowan	WCAA			
Steve Moulton	s.moulton@burnsincd.com	Burns & McDonnell	Director, Aviation Services	630-724-3345
Brian Lassalle	WCAA	Public Affairs		734 247-7276
Shannon O'Zja	WCAA	Legal	Asst Gen Counsel	
Phil Agee	URS (Southfield MI)	URS	Sr. Mgr - Aviation	813-380-6610
Tom McQuinn	WCAA	WCAA	VP - CAPITAL	247 4923
Theresa <del>Smith</del>	WCAA	WCAA	PM - CAPITAL	247-3692
GREG HATCHER	WCAA	WCAA	Dir. CONCESSIONS	942-3003

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Ali Dib	WCAA	WCAA	Dir. Inf/ENG	942-3676
Samir Maslin	27010 50 <sup>th</sup> Rd <del>1100</del> Redford	MCE	Vice President	734-673-2711
JOE NAWROE	WCAA	Real Estate Development	Development	734-942-5367
Joe Dwyer		Local 24	President	313-777-1319
Tim Johnson	500 Griswold	Wayne City Comm	Dir. of Admin	313 737 3580
PETER GARGIULO	WCAA	WCAA	Director	734-955-5705
Abeer Khatt	C4S Engineer	C4S	BDM	7346228196
Julie Snyder	1511 Eastwood	Job Global	Dir.	313-690-7463
Lynne		DNC	Dept. Manager	734-624-6434
Don McPherson		Parades	GM	734-30-720

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Rhonda Kealeman	513 W Spring Drive	Unit Here Concessions MICH	GM	734-955-8665
ANDREA ZABKIEWICZ	46509 KILLARNEY CANTON MI 48188	Unit Here HOST MARRIOTT	SERVER	734 397 5668
Gina Kirkpatrick	1755 WELLESLEY TUNK MI 48141	Unit Here HMS HOST	UTILITY	313-930-1934
Dia Pearce	300 River Pl Dr Det 48209	Unit Here	Staff	313 960-0296
Paul Thompson	26530 Plymouth Rd T.L. 41 Redford MI 48237	Unit Here	UTILITY	313 204-1980
Jackie Harkish	300 River Place	Unit Here		248-974-1407
Tammie Carter	1162 Magnolia Dr TUNK MI 48141	Unit Here	CASHIER	313-736-7627
MELISSA MEDER	P.O. BOX 74152 ROMULUS, MI 48174	H.M.S. HOST UNIT HERE	FAST FOOD	734-308-0750

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Loung, Preun	41540 Commerce Blvd Plymouth	Siemens Dnd, Inc	Acct Exec	734 502 6457
Brian Sadek	1 LC Smith	WCAA	ASST. Gen Counsel	2-3557
Andrea Hachem		MCE	CEO	
Kelly Fitzgibbon	L.C. Smith Mezz level	WCAA	Dep Dir	72276
Gale LaRoche	WCAA	WCAA	VP HR	942 3728
Vincent Crawford		WRITE HERE L56 SKYCATS	Laborer	734 772-2233
Cecily Mueen		MCE	Server	734-672-6922
Karen Steffor		HMS	Server	734-329-4230
LISA Adams		HMS Host	SERVER	734 716 -0716
Ian Mikusko	275 7th Ave New York, NY	WRITE HERE Airport Group	Analyst	212 332-9330

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Emily Neuberger	WCAA	WCAA	General Counsel	734-942-3825
Ron Evans	WCAA	WCAA	PROCUREMENT DIRECTOR	734.955.3885
Kristy Exner	WCAA	WCAA	Manager	734 247-2223
Brandi Holdaway	WCAA	WCAA	Coordinator	734 247-7237
M. DEBEAU	WCAA	WCAA	SVP-PS	734 942-3609
Sherrita Callaway	WCAA	WCAA	Deputy Proc Director	734 2477283
Margie Jasra	WCAA	WCAA	Controller	734 247-6775
Karin Clark	WCAA	WCAA	Asst. Gen Counsel	734-247-7337
Sam B...	WCAA	WCAA	VP Ops.	
Therese Lasswell	WCAA	WCAA	manager	7342477159

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	Ayana McCreary	HMS Host	FFA	734 285 8000
Dorothy Hawkins	Unite Here Local 24 →		Rep.	313 310-9062
Jessica Cypriak	Unite Local 24	Midfield UH L24		(313) 404-1300
Barbara Albert	Unite Here Local #24	DNC UH L24	—	—
Michael Chvojka	Unite Here Local #24	Midfield UH L24	—	313 333-0746
MARIA DEMYAN	Unite Here Local 24	HMS Host.	Server	734 658-2808
Heidi G. Hughes	300 RIVER PL DR. SUITE 2700	UNITE HERE	DIRECTOR	313 259-8497
Sara Vitale	Unite Here Local 24	MCE MEMORIAL	Server	
Charmethia Kent	<del>2555</del> Unite Here	HMS Host	Barista	(313) 404-6307
Brian Lahl	Unite Here worker			

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