

WAYNE COUNTY AIRPORT AUTHORITY BOARD MEETING

**Michael Berry Administration Building
Kevin Clark Conference Room
11050 Rogell Drive
Building 602
Detroit, MI 48242
(734-942-3550)**

**Thursday, 1/11/2018
2:00 - 4:00 PM ET**

DRAFT AGENDA

I. ROLL CALL

II. CONSENT AGENDA

A. Approval of Minutes from November 15, 2017 Board Meeting

11-15-17 WCAA Board Meeting Minutes (DRAFT)

B. Eco-Green-Energy, LLC (Electric Vehicle Charging Stations, Parts and Maintenance Repairs)

Resolution to approve a contract with Eco-Green-Energy, LLC, to purchase, install and maintain electric vehicle charging stations at Detroit Metropolitan Airport, through the use of a cooperative purchase arrangement through the National Joint Powers Alliance. The term of the contract shall commence on January 11, 2018 and terminate on January 10, 2023. The cost of the contract shall not exceed \$200,000.00.

*Resolution - Eco-Green-Energy, LLC
Eco-Green-Energy, LLC Contract Award Recommendation*

C. Preventative Maintenance Technologies, LLC (WCAA Certified SBE) (Uninterruptible Power Supply Units)

Resolution to approve an amendment to the contract with Preventative Maintenance Technologies, LLC, to modify the contract scope to allow for the purchase and installation of new Uninterruptible Power Supply Units for new locations on an as-needed basis at Detroit Metropolitan and Willow Run Airports. The term and cost of the contract remain unchanged.

*Resolution - Preventative Maintenance Technologies, LLC
Preventative Maintenance Technologies, LLC Contract Award Recommendation*

D. Cadillac Asphalt, L.L.C. and Ajax Materials Corporation (Hot Mix Asphalt)

Resolution to approve contracts with Cadillac Asphalt, L.L.C. (primary supplier) and Ajax Materials Corporation (backup supplier), to purchase hot mix asphalt on an as-needed basis for Detroit Metropolitan and Willow Run Airports. The term of the contracts shall commence on April 1, 2018 and terminate on March 31, 2019. The cost of the combined contracts shall not exceed \$315,000.00. The contracts were competitively solicited and Cadillac Asphalt, L.L.C. and Ajax Materials Corporation were deemed the lowest responsive and responsible bidders.

Resolution - Hot Mix Asphalt

Hot Mix Asphalt Contract Award Recommendation

E. United Lawnscape LLC (Landscape Maintenance Services)

Resolution to approve a contract with United Lawnscape LLC, to provide landscape maintenance and other related services at Detroit Metropolitan and Willow Run Airports. The term of the contract shall commence on April 16, 2018 and terminate on April 15, 2023. The cost of the contract shall not exceed \$2,600,000.00. The contract was competitively solicited.

Resolution - United Lawnscape LLC

United Lawnscape LLC Contract Award Recommendation

F. Truck & Trailer Specialties, Inc. and Wolverine Freightliner-Eastside Inc. (10-Cubic Yard Dump Truck and Accessories)

Resolution to approve contracts with Truck & Trailer Specialties, Inc. and Wolverine Freightliner-Eastside Inc., to purchase a 10-cubic yard dump truck and related accessories for Willow Run Airport, through the use of a cooperative purchase arrangement through the City of Rochester Hills. The cost of this one-time procurement shall not exceed \$270,000.00.

Resolution - Truck & Trailer Specialties, Inc. and Wolverine Freightliner

Truck&Trailer and Wolverine Contract Award Recommendation

G. Alpine Engineering Inc. and Spalding DeDecker Associates, Inc. (WCAA Certified SBEs) (On-Call Professional Surveying Services)

Resolution to approve contracts with Alpine Engineering Inc. and Spalding DeDecker Associates, Inc., to provide on-call professional surveying and related services for Detroit Metropolitan and Willow Run Airports. The term of the contract shall commence upon Board approval and terminate upon the Airport Authority's final payment for all required services for tasks assigned during the four (4) years following the Initial Notice to Proceed. The cost of the combined contracts shall not exceed \$1,400,000.00. The contracts were competitively solicited.

*Resolution - Alpine Engineering and Spalding DeDecker
Alpine Engineering and Spalding Dedecker Contract Award Recommendation*

H. The Petersen Companies, Inc. (WCAA Certified SBE) (Automatic Passport Control Kiosks)

Resolution to approve a contract with The Petersen Companies, Inc., to provide construction services for the installation of automatic passport control kiosks in the North Terminal Federal Inspection Services Area at Detroit Metropolitan Airport. The term of the contract shall commence on January 11, 2018 and terminate upon final payment for all requires services. The cost of the contract shall not exceed \$350,000.00. The contract was competitively solicited and The Petersen Companies, Inc. was deemed the lowest responsive and responsible bidder.

*Resolution - The Petersen Companies, Inc.
The Petersen Companies, Inc. Contract Award Recommendation*

I. Pullman SST, Inc. (McNamara and Big Blue Deck Parking Structure Repairs)

Resolution to approve an amendment to the contract with Pullman SST, Inc., to amend the construction services agreement to extend the term, add funding, and modify certain provisions of the General Terms and Conditions. The term shall be extended for an additional two-years (anticipated completion, November 2019.) The cost of the amendment shall not exceed \$491,075.50; which, together with the previous contract authorization amount of \$10,672,450.79, results in total contract costs that shall not exceed \$11,163,526.29.

*Resolution - Pullman SST, Inc.
Pullman SST, Inc. Contract Award Recommendation*

J. Accretive Solutions - Detroit, Inc.; Experis US, Inc.; Securance, LLC; and UHY, LLP (Internal Audit Services)

Resolution to approve contracts with Accretive Solutions - Detroit, Inc., the assets of which were substantially acquired by Resources Connection LLC, dba Resources Global Professionals on December 4, 2017; Experis US, Inc.; Securance, LLC; and UHY, LLP, to provide internal audit services on an as-needed basis for the Airport Authority. The term of the contracts shall commence on January 11, 2018 and terminate on January 10, 2021, with two one-year renewal options exercisable by the CEO. The cost of the combined contracts shall not exceed \$750,000.000. The contracts were competitively solicited.

*Resolution - Internal Audit Services
Internal Audit Services Contract Award Recommendation*

K. Airports Council International - North America (Membership Dues)

Resolution to approve membership dues in the amount of \$149,023.00 with Airports Council International - North America for 2018.

*Resolution - Airports Council International - North America
ACI Membership Renewal Memo*

L. Revision to Ethics Disclosure Form

Resolution to approve a revised Ethics Disclosure Form to be utilized beginning with the 2018 calendar year, and thereafter.

*Resolution - Revision to Ethics Disclosure Form
Revision to Ethics Disclosure Form Memo*

M. Delta Air Lines, Inc. (Reimbursable Agreement - Additional Law Enforcement Officers)

Resolution to approve an amendment to the Reimbursable Agreement with Delta Air Lines, Inc., to extend the term and recoup costs associated with providing additional law enforcement officers in Delta's ticket lobby and baggage claim areas in the McNamara Terminal at Detroit Metropolitan Airport. The amended term shall be extended until December 31, 2018. The estimated cost to be reimbursed to the Airport Authority in 2018 is \$1,393,190.00.

*Resolution - Delta Air Lines, Inc.
Delta Air Lines, Inc. (Add'l Police Officers) Memorandum*

III. REPORT FROM CHIEF FINANCIAL OFFICER (CFO), MARCUS HUDSON

IV. NEW BUSINESS - ACTION ITEMS

A. Delta Air Lines, Inc. (McNamara Terminal Baggage Handling System Re-Controls Project)

Resolution to approve a Project Development Agreement with Delta Air Lines, Inc. (Delta), pursuant to which Delta will perform the design, procurement and construction associated with the McNamara Terminal Baggage Handling System Re-Controls Project. The current estimated cost of this portion of the planned project is \$28,500,000.00, which the Airport Authority shall reimburse Delta out of the 2017 Bond funds.

*Resolution - Delta Air Lines, Inc. (Baggage Handling System)
Delta Air Lines, Inc. (Baggage Handling System) Memorandum*

B. Delta Air Lines, Inc. (McNamara Terminal Express Tram Control System Replacement Project)

Resolution to approve a Project Development Agreement with Delta Air Lines, Inc. (Delta), pursuant to which Delta will perform the design, procurement and construction associated with the McNamara Terminal Express Tram Control System Replacement Project. The current estimated cost of this portion of the planned project is \$8,500,000.00, which the Airport Authority shall reimburse Delta out of the 2017 Bond funds.

*Resolution - Delta Air Lines, Inc. (Express Tram Control System)
Delta Air Lines, Inc. (Tram Controls) Memorandum*

C. Appointment of Interim Chief Executive Officer

D. Election of Wayne County Airport Authority Board Chairperson, Vice Chairperson, and Secretary

V. INFORMATION ITEMS

A. Report from Chief Executive Officer (CEO), Joseph R. Nardone

1. CEO Monthly Report - pursuant to WCAA Procurement and Contracting Ordinance

CEO Monthly Reports Nov and Dec 2017

VI. CHAIRPERSON'S COMMENTS

VII. PUBLIC COMMENT

VIII. NEXT MEETING OF THE WAYNE COUNTY AIRPORT AUTHORITY BOARD IS SCHEDULED FOR WEDNESDAY, FEBRUARY 21, 2018 AT 2:00 P.M. AT THE MICHAEL BERRY ADMINISTRATION BUILDING, 11050 ROGELL DRIVE, BUILDING 602, DETROIT, MI 48242

IX. ADJOURN