



**DETROIT METROPOLITAN WAYNE COUNTY
AIRPORT AUTHORITY**

KEY REQUEST FORM

Name: _____ Airport ID Badge #: _____
(Please Print)

Company Name: _____ Department: _____

Identify specific gate/door numbers that you require access to outside your classification:

I accept responsibility for the issued key and understand that it is the property of Detroit Metropolitan Wayne County Airport Authority and must be surrendered when my employment is terminated, or project completed, or upon demand. I realize that the use of this key will allow access to a security sensitive area of the Airport and that I will be responsible for keeping the gate or door closed and locked at all times, and for ensuring that anyone who enters the security sensitive area has an active Airport ID Badge or authorized to be under escort. I understand that my access authority is limited to the gates/doors that have been approved.

I understand that Transportation Security Administration (TSA) violations and civil penalties may result if I cause a breach of security. I also understand that any TSA civil penalties that are imposed upon the Airport due to my negligence will be passed onto me, and that Detroit Metropolitan Wayne County Airport Authority will be held harmless.

Lost keys are the responsibility of the individual to whom they were issued and must be reported immediately to Airport Security.

Signature of Requesting Individual Job Title

Date Work Phone Cell Phone #

Authorizing Signature

FOR AIRPORT USE ONLY

Security Authorization: _____ Date: _____

Comments: _____
